



VILLAGE OF BOURBONNAIS
 600 Main Street NW
 Bourbonnais, Illinois 60914
 Phone: 815-937-3570 Fax: 815-937-3467
 villageofbourbonnais.com

BOURBONNAIS PLANNING COMMISSION/ZONING BOARD OF APPEALS
APPLICATION FOR ZONING COMPLIANCE AND OCCUPANCY

Office Use Only		
Date Filed: _____	Case No: _____	Fee Paid: _____
Publish Date: _____	Hearing Date: _____	

Purpose:

- 1) Certificate of Zoning Compliance: Intended to serve two general purposes:
 - a) A procedure for reviewing plans for conformance with this Code and a means for evidencing such conformance.
 - b) As an aide to, filed prior to or with, all other applications required with respect to a specific use or development proposal.
- 2) Certificate of Occupancy: To provides a procedure for the inspection of completed premises to ensure their compliance with our codes and approved plans prior to commencement of the use or occupancy of the proposed development.

Petitioner(s) _____
 Petitioner's Address: _____
 Phone: _____ Fax: _____ E-mail: _____

If owner, proof of ownership provided: yes no

Interest in the property, if not the owner: _____

If petitioner is different than owner, please list name and address of owner(s)

Name: _____
 Address: _____

NOTE: If the owner is a corporation, trust, partnership, and/or LLC, the names and addresses of all officers and directors and of all stockholder/shareholders owning in excess of 20% shall be submitted with and attached to this application.

Petitioner's Attorney: _____
 Address: _____
 Phone: _____ Fax: _____ E-mail: _____

Registered architect or civil engineer _____
 Address: _____
 Phone: _____ Fax: _____ E-mail: _____

Common Address of Subject Property: _____
Parcel Identification Number (PIN): _____ Current Zoning of Property: _____
Detailed legal description of property: _____

The total lot area of the subject property, in acres or in square feet _____

Percent of the total development area devoted to:

_____ Residential uses, by type of structure	_____ Open space
_____ Commercial uses, office uses	_____ Rights-of-way
_____ Industrial uses	_____ Streets off-street parking and loading areas
_____ Institutional use	

_____ Number of dwelling units, by number of bedrooms and dwelling unit gross floor area

Provide the following information:

i) A description or graphic representation of any development or construction that will occur or any use that will be established or maintained if the requested relief is granted

ii) List:

_____ All bulk, open space and yard requirements

_____ All parking requirements

_____ All loading requirements, if applicable

Variances received:

Any lack of compliance is shown, the reason therefore

iii) The certificate, or letter, from a registered architect or civil engineer licensed by the State of Illinois, or of an owner-designer, that any proposed use, construction or development complies with all the provisions of this Code and other Village ordinances or complies with such provisions except in the manner and to the extent specifically set forth in said certificate.

The Undersigned Petitioner(s) having been duly sworn under oath, hereby affirm that the forgoing information is true and correct to the best of his/her knowledge.

The undersigned further acknowledges that they shall be financially responsible for any review costs as may be incurred by the Village in consideration of the application.

Petitioner's Signature: _____

Petitioner's Signature: _____

Petitioner's Signature: _____

Subscribed and sworn to before me this

_____ day of _____, _____.

Notary Public