



VILLAGE OF BOURBONNAIS  
 600 Main Street NW  
 Bourbonnais, Illinois 60914  
 Phone: 815-937-3570 Fax: 815-937-3467  
 villageofbourbonnais.com

**BOURBONNAIS PLANNING COMMISSION/ZONING BOARD OF APPEALS**  
**APPLICATION FOR SPECIAL USE PERMIT**

Office Use Only	Date Filed: _____	Case No: _____	Fee Paid: _____
	Publish Date: _____	Hearing Date: _____	

**Purpose.** Special uses are those uses having some special impact or uniqueness that require a careful review of their location, design, configuration and special impact to determine, against fixed standards, the desirability of permitting their establishment on any given site. They are uses that may or may not be appropriate in a particular location depending on a weighing, in each case, of the public need and benefit against the local impact and effect.

Petitioner(s) \_\_\_\_\_

Petitioner's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

If owner, proof of ownership provided:  yes  no

Interest in the property, if not the owner: \_\_\_\_\_

If petitioner is different than owner, please list name and address of owner(s)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

NOTE: If the owner is a corporation, trust, partnership, and/or LLC, the names and addresses of all officers and directors and of all stockholder/shareholders owning in excess of 20% shall be submitted with and attached to this application.

Petitioner's Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Registered architect or civil engineer \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Common Address of Subject Property: \_\_\_\_\_

Parcel Identification Number (PIN): \_\_\_\_\_ Current Zoning of Property: \_\_\_\_\_

Detailed legal description of property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special Use Requested:

1. A request for special use \_\_\_\_\_ in a \_\_\_\_\_ zoning district.

Provide the following information:

- A written statement of the need for the special use permit.
- A statement of how the Special Use wanted would satisfy the standards set forth in Finds of Facts
- A statement concerning the conformity or lack of conformity of the approval being requested to The Village of Bourbonnais Comprehensive Land Use Plan and Official Map. Where the approval being requested does not conform to The Village of Bourbonnais Comprehensive Land Use Plan or the Official Map, reasons justifying the approval despite such lack of conformity will be stated.
- A survey, certified by a registered land surveyor, showing existing lot lines and dimensions as well as lot area, all easements, all public and private rights-of-way and all streets across and adjacent to the subject property.
- A site plan that generally illustrates the layout of the proposed project.

Please list the name and addresses of all adjacent properties that includes all properties that adjoin the subject property and all properties located directly across a public or private street from the subject property, as appearing from the tax records of the Kankakee County Assessor's Office. Also list the current use or zoning of each property (Add additional sheets if necessary):

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Current Use/Zoning: \_\_\_\_\_  
PIN: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Current Use/Zoning: \_\_\_\_\_  
PIN: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Current Use/Zoning: \_\_\_\_\_  
PIN: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Current Use/Zoning: \_\_\_\_\_  
PIN: \_\_\_\_\_

### Findings of Fact for Special Use Permit

The Plan Commission/Zoning Board of appeals is required to make findings of fact when considering a special use permit, as well as placing any applicable conditions. The findings shall be based upon the evidence presented to it in each specific case, upon, among others, the following matters. Please answer, in detail, how you believe the following findings of fact are met:

a) Code and Plan Purposes. The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of The Village of Bourbonnais Comprehensive Land Use Plan.

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b) No Undue Adverse Impact. The proposed use, drainage and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area or the public health, safety and general welfare.

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c) No Interference with Surrounding Development. The proposed use and development will be constructed, arranged and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

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d) Adequate Public Facilities. The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

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e) No Traffic Congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.

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f) No Destruction of Significant Features. The proposed use and development will not result in the destruction, loss or damage of natural, scenic or historic feature of significant importance.

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g) Compliance with Standards. The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

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The Undersigned Petitioner(s) having been duly sworn under oath, hereby affirm that the forgoing information is true and correct to the best of his/her knowledge.

The undersigned further acknowledges that they shall be financially responsible for any review costs as may be incurred by the Village in consideration of the application.

Petitioner's Signature: \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public